**Bag Packing at Supermarket**

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| **Hazard & Risk** | **Who might be harmed** | **Consequence** | **Procedures / Standards** | **Safeguards / Precautions** | **Further Actions** |
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| Slips, Trips, Falls, Collision with furniture, walls, fittings or similar. | Cubs, Leaders, Helpers Shoppers, (especially the elderly) | Most likely consequence is cuts, bruises or broken limb for elderly customer. | No specific qualifications required except appointed leader must be on the premises (must be qualified first aider or have another first aider available). | Prior briefing of rules and specific precautions – e.g. safe lifting, putting down, carrying, keeping walkways clear, use of trollies….  Clean up spills immediately.  Access to telephone to call emergency services if necessary. | Discuss arrangements with shop management. |
| Child protection | Cubs/Scouts | Inappropriate contact | “Young People First” | Adult supervision for each till. (say 2 tills/adult)  Adult supervision of outdoor trolley pushing - Explorers+ only  Normal supervision by leaders | Written permission for under 18’s required |
| Breakages/damage | Purchases  Bags  Customer cars | Cost of replacement |  | Sensible packing rules to be followed:   * no overloading bags * frozen /cool items packed together * tins and heavy items packed at bottom * greengrocery packed together * bottles/liquids packed upright * cleaning items (e.g. bleach) and food items to be separate   Adult supervision of trolleys taken to cars. | Clearly explain these to the Young people |
| Car park/road accident | All |  | Highway code | Adult supervision of trolleys taken to cars.  Cross road only at marked crossings. | Ensure sufficient adults to assist |
| Money loss/legal matters | Group funds |  |  | Collection of money controlled by Over 16’s only.  Counting done by at least 2 adults. | Label boxes with charity number. |
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