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| **Name of activity, event, and location** | **1st Anytown Scouts – activities outside the meeting place (near to our meeting place)** | **Date of risk assessment** | **1 July 2020** | **Name of person doing this risk assessment** | **Leader one (working with others)** |
| **Date of next review** | **1 July 2021 or before each hike** |

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| **What hazard have you identified?**  **What are the risks from it?** | **Who is at risk?** | **How are the risks already controlled?**  **What extra controls are needed?** | **What has changed that needs to be thought about and controlled?** |
| **A hazard** is something that may cause harm or damage.  **The risk** is the harm that may occur from the hazard. | For example: young people,  adult volunteers,  visitors | **Controls** are ways of making the activity safer by removing or reducing the risk from it.  For example, you may use a different piece of equipment or you might change the way you do the activity. | Keep **checking** throughout the activity in case you need to change what you’re doing or even **stop** the activity.  This is a great place to add comments which will be used as part of the review. |
| **Roads and traffic**: injuries from collisions between vehicles and people | Young people, leaders | We don’t plan to interact with traffic or roads.  We will use the gated area next to our meeting place or the field next door. We will finish activities and return to our meeting place 15 minutes before the session ends so we don’t interact with parents and carers arriving in cars. |  |
| **Weather**: rain before and during the activity, hot weather causing heat exhaustion or sun stroke. | Young people, leaders | The leader will monitor the weather forecast in advance. If heavy rain’s forecast, we’ll plan an alternative activity.  The leader will check weather before the meeting starts.  Leaders will advise participants on suitable clothing to wear and carry (including sun protection and waterproofs). Everyone will bring a filled water bottle.  Leaders will check that everyone’s suitably equipped at the start of the meeting and have a few spare items available.  Leaders will monitor young people and return to our meeting place if it gets too hot or the weather deteriorates. |  |
| **Terrain**:uneven ground, branches, nettles, and so on. | Young people, leaders | Leaders will check the outdoor spaces and make sure that the surfaces suit the planned activites and are free of obstacles that may cause hazards.  Leaders will advise participants on suitable footwear and check everyone’s footwear at the start.  Leaders will encourage everyone to wear long trousers if there are concerns over foliage or ticks.  Leaders will brief young people on behaviour in the environment, including avoiding brambles, nettles, and so on.  All leaders will carry first aid kits. |  |
| **Security**: lost children and so on. | Young people | Leaders will set clear boundries with all present.  Leaders will close the gate to our grounds if we’re only using this area.  Leaders will monitor young people and make sure no one wanders off.  Leaders will do regular head counts.  We will have a lost child plan in place and follow it if needed. |  |
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