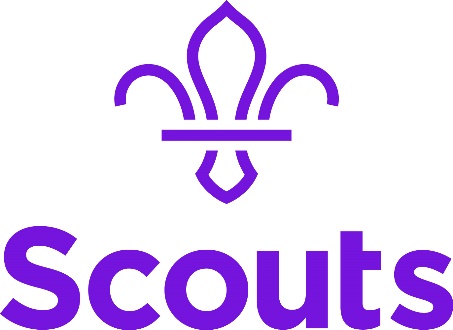
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# Use your skills to help young people gain theirs.

## Unit Manager – Admiral Lord Nelson Royal Navy Sea Scouts National SASU applicant pack



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## About us

We are Scouts and everyone is welcome here. All genders, races, and backgrounds. Every week we give almost half a million people aged 6-25 the skills they need for school, college, university, the job interview, the important speech, the tricky challenge and the big dreams: the skills they need for life.

At a time when communities are becoming more divided, we bring people together. When many young people are struggling to find purpose and belonging, Scouts helps them develop skills, confidence, and a sense of hope. We inspire positive futures and help young people find their place in the world by developing the character, employability, and practical skills they need to succeed.

‘Scouts made me a do-er and a give it a go-er. Made me question and listen and have a wide-open mind. Scouts made me take a deep breath and speak up. Made me think on my feet, made me see the big picture, made me ignore the butterflies and go for it. Scouts made me get back up and try again. Made me think about what’s next, and plan for it. Made me jump in, get muddy, give back and get set.’



What do Scouts do?

Scouts take part in a wide range of activities as diverse as kayaking, abseiling, expeditions overseas, photography, climbing and zorbing. As a Scout you can learn survival skills, first aid, computer programming or even how to fly a plane. There’s something for everyone. It’s a great way to have fun, make friends, get outdoors, express your creativity and experience the wider world.

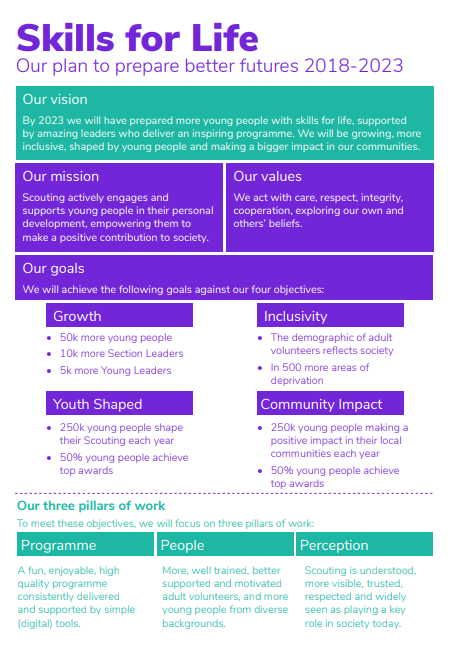
What do volunteers do?

Helping young people develop skills for life is only possible thanks to our team of adult volunteers, who support Scouts in a wide range of roles from working directly with young people, to helping manage a local community based Group, to being a charity Trustee. We help volunteers get the most out of their experiences at Scouts by providing opportunities for adventure, training, fun and friendship.

Our award-winning training scheme for volunteers means that adults get as much from Scouts as young people. Our approach focuses on what you want to get out of volunteering with Scouts, while respecting how much time you can offer. Over 90% of Scout volunteers say that their skills and experiences have been useful in their work or personal life.

Our strategic plan

By 2023 we will have prepared more young people with skills for life, supported by amazing leaders who deliver an inspiring programme. We will be growing, more inclusive, shaped by young people and making a bigger impact in our communities.



Society is changing. In often fragmented communities, the pressures and expectations on young people are increasing. The future is uncertain. Scouts has never been so important in helping young people prepare for the future, developing the skills they need to succeed in a changing world. Each week almost half a million young people enjoy fun, friendship, and outdoor adventure. They develop a sense of optimism and strong values as well as the leadership and team working skills that are more valuable today than ever.

Our movement achieves remarkable things. Our previous plan, Scouting for All, inspired new Groups and sections to start in an additional 834 areas of deprivation since 2013. We now help over 460,000 young people aged 6-18 (including the highest number of girls in our history) get the best possible start in life.

Now we want to go further. Skills for Life is a strategy that supports and empowers our volunteers who are the people that make Scouts a reality. It’s a strategy to bring communities together and contribute towards a better society. But most of all, it’s a strategy for young people. They deserve the best skills, the best support, and the best possible futures.

**‘I believe that Scouts empowers young people. It gives them skills to achieve the remarkable, and opportunities to develop a deeper understanding of the rapidly changing world.’**

**Tim Kidd, UK Chief Commissioner**

Our values

**Integrity**

We say what we mean and when we make a promise, we keep it.

**Respect**

We listen to others, explore our differences and work to find common ground.

**Care**

Scouts are friends to all and think of others before themselves.

**Belief**

We believe passionately in improving the lives and life chances of young people and helping them explore and develop their beliefs and attitudes.

**Cooperation**

Scouting is about teamwork. We believe that when we work together, we achieve more than we can on our own.

## Our key policies

All members follow our key policies. The policies cover:

#### Child Protection

#### Equal Opportunities

#### Religion

#### Safety

These policies are fully explained on our website at www.scouts.org.uk

#### Did you know?

* 9 out of 10 parents think their children would benefit from learning skills for life
* 83% of parents think Scouts helps young people develop skills for life
* 9 out of 10 UK adults think Scouts develop empathy
* 9 out of 10 UK adults think Scouts develop active listening skills 11 of the 12 people to walk on the moon were Scouts.
* Scouts have stood on the summit of Everest and at the South Pole.
* Scouts are public spirited – all our leaders are volunteers and nearly half (47%) volunteer outside of Scouts too.
* Over 160,000 adult volunteers in Scouting learn new skills, make new friends and make a positive impact in their communities.
* We offer over 200 activities from abseiling and coding to drama and water-zorbing.
* Over a quarter of UK Scouting’s membership is female.

## Why we need you

This exciting role is one of our key posts to support the delivery of our skills for life strategy. Supporting our amazing Section Leaders by making sure they have the knowledge and skills to deliver an exciting and inspiring programme for young people.

We are looking for a knowledgable, enthusiastic person who is a motivational team-leader and up for trying new things.

## Unit Manager

## Admiral Lord Nelson Royal Navy Sea Scouts National SASU

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| Role description | |
| **Purpose:** | The Admiral Lord Nelson Royal Navy Sea Scouts NSASU is an established Programme based support unit which is a central point of contact for Royal Navy recognised Sea Scouts. The unit develops and shares information about the programme, supports local sea scout events, and conducts inspections and quality assurance checks with registered Groups. As unit manager you will oversee the running of the unit - coordinating its members, maintaining the link with the Royal Navy, and supporting leaders with delivering a sea scout programme. |
| Appointed by: | Volunteer Head of Active Support |
| Responsible to: | Volunteer Head of Active Support |
| Responsible for: | Active Support Members and Co-ordinators in the Admiral Lord Nelson Royal Navy Sea Scouts NSASU |
| Internal  contacts: | * Section Advisors including UK Sea Scout Advisor * UKHQ Member Support Team and other UKHQ staff * UK Commissioner for Programme * Regional, County/Area/Regional (Scotland) and District Commissioners * Other National Scout Active Support Unit Managers, co-ordinators, and members |
| External contacts: | None |
| Key tasks: | * Supporting others to co-ordinate the members of the Admiral Lord Nelson Royal Navy Sea Scouts NSASU with requests for local support and pro-actively engaging with local events * Represent UK Headquarters at events and occasions. (This may involve public speaking and/or presentations.) * Ensure feedback from local engagement is shared appropriately, e.g. with project teams, HQ Advisers and Programme Core Team members * Act as a link for the Royal Navy Recognised Sea Scout Programme and conduct Inspections and quality assurance checks with registered Groups and Units * Contribute to projects through letting other volunteers know the outcomes * Identify and promote the direct support that the Admiral Lord Nelson Royal Navy Sea Scouts NSASU can give to local Scouting with a focus on Counties/Areas/Regions (Scotland) * Identify, sustain, and support an appropriate structure of volunteers to provide direct ‘out and about’ support to local Scouting * Promote the policies of the Scouts and decisions made by the national committees of volunteers * Recruit and review members to the Unit, with the Volunteer Head of Active Support, ensuring that all members of the Unit have a valid DBS check with the Scouts and up to date training * Work with the relevant staff support to organise and run the annual Admiral Lord Nelson Royal Navy Sea Scouts NSASU AGM * Provide a summary report of activities (completed and scheduled) to the Volunteer Head of Active Support and Member Support Team Manager * Ensure annual governance processes are followed such as census and annual accounts |
| Time  commitment: | On average over a typical year, 5 to 6 weekends (or part of) and 16 hours of emails/phone calls per month, plus the occasional mid-week meetings and events. |
| Terms of appointment: | The appointment will be subject to the HQ National Vetting check including a DBS disclosure check. The appointment will be reviewed after an initial period of 3 years. An appointment review can take place earlier if required. |
| Expenses: | Appropriate expenses will be covered subject to the HQ expenses policy. |
| Person specification | |
| Skills and  abilities: | * Support and mentor other volunteers in the delivery of prograame provision by support UK Advisors and NSASU Managers supporting events across the UK * Speak and present publicly in a passionate and motivating way * Use a variety of visual aids and digital technology, to deliver the Scouts messages, adapting presenting style to individual needs * Able to effectively support and lead volunteers in a workshop, training, or meeting environment * Be used to working with others in a team spread across the UK |
| Knowledge and experience: | * Be able to project a broad overall knowledge of the Scouts policies and structures * Have a clear understanding of the Royal Navy Sea Scout Recognition Programme and Sea Scouting and Water Activities in general * Have a good knowledge of the Scouts youth programme and a willingness to learn and keep your own knowledge up to date * Have experience of working well with professional staff in a voluntary organisation |
| Personal  qualities: | * Be inspirational and motivational to others * To deliver a Headquarters’ message, even if it conflicts with your opinion * Be approachable at all reasonable times * Have an understanding and knowledge of programme development and delivery * Have a commitment to the Scouts Fundamentals and Promise * Have a commitment to personal development and willingness to work towards the Scouts’ Wood Badge and presenting and facilitating training modules |

## How to apply

#### Key dates

The closing date for applications is is **23.59 on Friday 19th March 2021**

Process

To apply, please complete the [application form](https://app.smartsheet.com/b/form/a01f4231f2bf46d989737935a512783f). Applications will be reviewed with shortlisted candidates invited to a phone/skype interview on Wednesday 24th March 2021

#### Further information

If you’d like further information about the role, please contact David Thompson via [David.Thompson@scouts.org.uk](mailto:David.Thompson@scouts.org.uk)